

INSIDE

SAFE ZONE:

All critical elements (text, images, graphics, logos, etc.) must be kept inside the blue box.

Keep all elements away from the blue line (Safe Zone).

TRIMMING ZONE:

Please stay within the zone for cutting tolerance around your folder. We do not recommend having borders due to shifting in the cutting process, which may cause borders to appear uneven.

BLEED ZONE:

Make sure to extend the background images or colors all the way to the edge of the black outline.

FOLD LINE

BLANK AREA FOR POCKETS

IMPORTANT
Please remove our guidelines/instructions before submitting your files, or else they will be printed.
All text should be converted to outline.

Final Size: 9 inches x 11.5 inches
Final Size with Bleed: 27.59 inches x 12.31 inches



This area represents where the back of the pocket flap will fold up to. This area will be covered by the pocket and should be clear of any critical information such as text, images, graphics, logos, etc.

This area represents the back of the pocket flap. Any information in this section will not be visible and should be left blank.